

Quakertown Community School District  
**LEGAL FORM FOR ABSENCE, TARDINESS OR EARLY DISMISSAL**  
Excuse is Due Within 3 Days from Absence

Received by  
Teacher on \_\_\_\_\_

Please  
Excuse \_\_\_\_\_ Gr. \_\_\_\_ Room \_\_\_\_\_ for:  
(student name)

Absence on \_\_\_\_\_  Whole Day  
(date)  AM Only  
 PM Only

Tardiness on \_\_\_\_\_ # of minutes \_\_\_\_\_  
(date)

Early Dismissal on \_\_\_\_\_ # of minutes \_\_\_\_\_  
(date)

Reason \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature Date

THE LAW REQUIRES A WRITTEN EXCUSE FOR EVERY ABSENCE, TARDINESS OR EARLY DISMISSAL WITHIN 3 DAYS OF THE OCCURANCE.

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